The Chinese University of Hong Kong
Registration and Examinations Section

Declaration/Change of Concentration(s)/Stream(s)
(applicable for graduating students in 2nd term 2019-20)

1. Major Programmes with Concentration(s)/Stream(s)
   (a) Students of the following major programmes need to declare concentration(s)/stream(s) under CUSIS in accordance with their major study scheme.
      - Chinese Language and Literature (applicable to students admitted in 2016-17 and 2017-18 only)
      - Contemporary China Studies
      - Cultural Management
      - Cultural Studies
      - Economics
      - English (applicable to students admitted in 2015-16 and thereafter)
      - Global Studies Programme (4-year)
      - Integrated BBA
      - Japanese Studies
      - LLB
      - Psychology
      - Religious Studies
      - Sociology
      - Statistics
      - Urban Studies

   (b) Students of these programmes do NOT need to make the declaration under CUSIS. Department will provide the information directly to Registration and Examinations Section (RES). These students should check if the record is correctly inputted under CUSIS on or after 14 April 2020.
      - Biomedical Science
      - Chemistry
      - Earth System Science
      - Fine Arts
      - Mathematics
      - Physics
      - Professional Accountancy
      - Risk Management Science

2. Application Period
   20 January – 5 February 2020

   If students do NOT declare concentration/stream by 5 February, RES will not be able to perform the graduation check for fulfillment of graduation requirements for these students.
3. **Application Procedures** (Logon CUSIS and select “Application for Program Change”)

**Add Concentration(s)/Stream(s)**

(a) **Check existing concentration(s)/stream(s)**
Students should check their existing concentration(s)/stream(s), if any, under “My Academics” to make sure whether they should make any changes.

(b) **Input courses under CUSIS**
Students MUST check the course fulfillment of the concentration(s)/stream(s) by referring to the study schemes under the online Undergraduate Student Handbook, and input the courses taken for the concentration(s)/stream(s) for department’s consideration. Students’ applications will be approved if they have registered/nearly registered all course requirements. Department may also enquire student’s course history to check all the courses taken.

(c) **Students of Contemporary China Studies, Economics, Integrated BBA, LLB, Mathematics, Psychology and Sociology may declare up to TWO concentrationsstreams according to their study schemes. Other Major Programmes allow ONE concentration/stream only.**

**Change Concentration(s)/Stream(s)**

For students who wish to change from one concentration/stream to another one (e.g. from Management Information Systems to Supply Chain and Logistics Management), do NOT use “Add”, please **CHOOSE** “Change Concentration”. Follow the above steps (a) and (b).

**Cancel Concentration(s)/Stream(s)**

For students who wish to cancel the concentration, please choose “Drop Concentration.

4. **Department Approval**

Department can review and approve the above applications at any time during the specified application period. Student should check their application status on their own from time to time on CUSIS. The last day for department to make on-line approval is **11 February 2020.**

5. **System Walkthrough and Enquiry**

Please refer to “CUSIS System Functions” under “Quick Links” on RES homepage for the system walkthrough of “Application for Program Change”. For further enquiries, please contact RES:

- **Email** : ugadmin@cuhk.edu.hk
- **Telephone** : 3943 9888
- **Fax** : 2603 5129

**20 January 2020**